



Job Description and Qualifications

Job Title: **Groundskeeper**
Department: Facilities
Incumbent: Open
Position Status: Part-Time (20-24 hours per week)
Classification: Hourly, eligible for overtime
Reports To: Facilities Supervisor
Supervises: None
Date: September 24, 2015

Purpose

Provide basic landscape functions as needed.

Primary Duties

- Based on landscape schedule and special needs, work with little supervision to perform landscape duties
- Respond to special requests or needs that occur during shift.

Areas of responsibility may include:

- Lawn mowing and trimming
- Weeding
- Operation and maintenance of irrigation systems
- Blowing/sweeping sidewalks/parking lots
- Tree and plant maintenance
- Hauling debris
- General grounds maintenance
- Snow removal

Knowledge/Skills

- Ability to work in a physically demanding outdoor environment in all weather conditions.
- Ability to lift 50-70 pounds.
- Valid driver's license. If over 21, clear driving record to allow qualification to drive church vehicle.
- Experience with irrigation systems.
- Ability to multi-task.
- Ability to work efficiently with minimal supervision.
- Ability to communicate effectively with supervisor.
- Previous tractor/backhoe experience desired.
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Education/Training

- High school graduate or equivalent
 - Knowledge or experience of horticulture desired.
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